

Downtown Parking Operating Budget

Revenue	FY 11 Budgeted	FY 11 Expected	FY 12 Proposed	FY 13 Proposed
Hourly	4,300,000	4,220,000	4,300,000	4,300,000
Parking - Billed Revenue	75,000	112,628	90,000	90,000
Monthly Parking Fees	620,000	661,578	650,000	650,000
Residential Permits	55,000	54,000	55,000	55,000
Commuter Lots	300,000	292,140	290,000	290,000
MTC Lease	246,000	255,102	267,166	267,166
Authorized Charges - Special Parking Fees	11,500	16,780	11,500	11,500
Sub-Total Fees & Service Charges	5,607,500	5,612,228	5,663,666	5,663,666
PBIA Assessment	840,000	860,000	840,000	840,000
Interest Income	154,700	154,700	137,600	137,600
New Biginnings RV Program(pass through)	43,500	43,500	43,500	43,500
Environmental Servics Rent Transfer	23,740	23,740	40,925	40,925
Downtown Security Support	20,000	0	0	0
Workers' Compensation Rebate	0	0	310,358	0
Sub-Total Other Revenue	1,081,940	1,081,940	1,372,383	1,062,025
Total Revenue	\$6,689,440	\$6,694,168	\$7,036,049	\$6,725,691
Operating Budget	FY 11 Budgeted	FY 11 Expected	FY 12 Proposed	FY 13 Proposed
Hourly Salaries	1,760,273	1,691,919	1,674,695	1,674,695
Permanent Salaries	2,086,969	1,893,101	2,125,012	2,273,170
Sub-Total Salaries & Benefits	3,847,242	3,585,020	3,799,707	3,947,865
Material/ Supplies/ Services	748,250	474,436	726,850	786,850
Credit Cards	82,500	21,941	60,000	70,000
Desktop Information Systems	50,715	50,715	43,560	43,560
Telephone/Communications	23,692	23,692	24,335	24,335
Building Maintenance	66,000	35,000	66,000	66,000
Vehicle Replacement/ Maintenance	62,725	62,725	55,700	55,700
Liability Insurance	57,739	57,739	60,555	61,756
Property Insurance	104,299	104,299	132,536	135,416
Equipment/Capital(Under \$5,000)	25,000	13,460	25,000	25,000
Overhead Allocations	605,223	605,223	665,022	685,528
Financial Management System Replacement			43,270	43,270
Sub-Total Supplies & Services	1,826,143	1,449,230	1,902,828	1,997,415
New Beginnings RV Program	43,500	43,500	43,500	43,500
Bikestation	25,000	25,000	25,000	25,000
MTD Downtown Shuttle Support	43,978	43,978	43,978	43,978
Enhanced Transit Support to MTD	350,000	350,000	350,000	350,000
Employee Bus Pass Program	90,000	36,000	36,000	36,000
Downtown Org. Maintenance Transfer	312,621	312,621	297,121	297,121
Appropriated Reserves	8,709	0	0	0
Sub-Total DTP Special Projects	873,808	811,099	795,599	795,599
Total Operating Expenses	\$6,547,193	\$5,845,349	\$6,498,134	\$6,740,879
Net Operating Income	\$142,247	\$848,819	\$537,915	(\$15,188)

DOWNTOWN PARKING CAPITAL PLAN

	Year 0	Expected	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7
	2011	2011	2012	2013	2014	2015	2016	2017	2018
Capital Projects									
Concrete and Asphalt work in surface lots	(300,000)	(300,000)	(250,000)	(200,000)	(200,000)	(200,000)	(200,000)	(200,000)	(250,000)
Elevator Modernizations	(60,000)	(60,000)	(150,000)	(150,000)	(150,000)	(150,000)	(150,000)	(150,000)	(175,000)
Emergency Backup Kiosk Communications Study				(50,000)	(200,000)				
Landscaping Sustainability Upgrades of Surface Lots					(100,000)	(100,000)			
Lot 2 Staircase Repair							(50,000)	(300,000)	
Lot 7 Retaining Wall Study (La Arcada)								(50,000)	
Lot 9 Mid-Level Deck Coating			(100,000)						
Ortega Garage (Lot 10) Cornice Work Repair/Replacement							(400,000)		
Painting of Parking Structures			(100,000)	(100,000)	(100,000)	(100,000)	(100,000)	(100,000)	(125,000)
Parking Lot Maintenance and Annual Repair Program	(300,000)	(300,000)	(300,000)	(350,000)	(400,000)	(400,000)	(400,000)	(400,000)	(425,000)
Replacement of Trash Compactors at Granada Garage							(100,000)		
Security Cameras for Granada Garage			(50,000)	(50,000)					
Security Cameras for Parking Structures Study						(75,000)			
Surface Parking Lot Lighting Project Study			(50,000)	(165,000)	(90,000)	(90,000)	(135,000)		
RDA FUNDED PROJECTS									
x-Concrete Repair Work Parking Structure Lot 10 & 9	(2,250,000)								
x-Depot Lot (Lot 13) Incorporation of Rey Road Study			(50,000)	(200,000)	(200,000)				
x-Lot 2 Paseo Enhancement / Replacement			(150,000)						
Lot 3 Paseo Improvements						(300,000)			
Lot 7 ADA Improvements					(200,000)				
x-Ortega Garage (10) Paseo Enhancement/Replacement					(50,000)	(100,000)			
TOTAL CAPITAL EXPENSES	(2,910,000)	(660,000)	(1,000,000)	(1,065,000)	(1,690,000)	(1,515,000)	(1,535,000)	(1,200,000)	(975,000)
RDA FUNDED Projects Total	(2,250,000)	-	(200,000)	(200,000)	(200,000)	(200,000)	-	-	-
FUNDED Projects Total	(660,000)	(660,000)	(800,000)	(865,000)	(1,490,000)	(1,315,000)	(1,535,000)	(1,200,000)	(975,000)
Net Gain / (Loss) from Operating Fund	142,247	848,820	537,915	11,598	(86,260)	(185,967)	(293,629)	(409,714)	(534,714)
Net Addition to / (Use of Reserves)	(517,753)	\$ 188,820	(262,085)	(853,402)	(1,576,260)	(1,500,967)	(1,828,629)	(1,609,714)	(1,509,714)

Revised RDA share to \$112,000 vs \$200,000 2-24-11

4/8/2011

DOWN TOWN PARKING FUND RESERVES

(5% Net Fixed Assets)

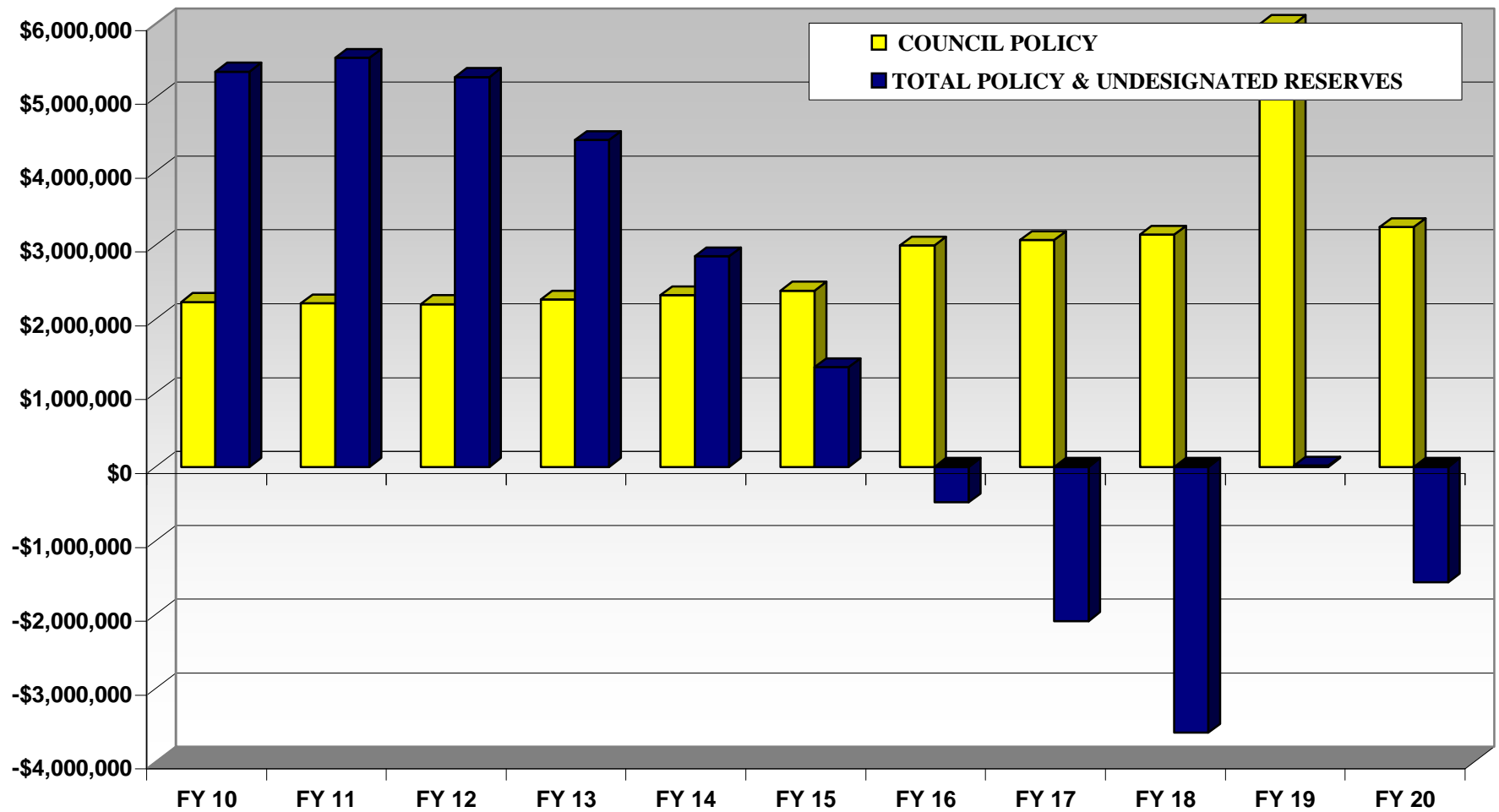
4/8/2011

	FY 10	FY 11	FY 12	FY 13	FY 14	FY 15	FY 16	FY 17	FY 18	FY 19	FY 20
Net from Operating Fund	\$750,219	\$848,820	\$537,915	\$11,598	-\$86,260	-\$185,967	-\$293,629	-\$409,714	-\$534,714	-\$568,375	-\$603,953
Minus Capital Program		-660,000	-800,000	-865,000	-1,490,000	-1,315,000	-1,535,000	-1,200,000	-975,000	-975,000	-975,000
Net Addition / (Use of Reserves)	0	188,820	-262,085	-853,402	-1,576,260	-1,500,967	-1,828,629	-1,609,714	-1,509,714	-1,543,375	-1,578,953
Reserves Above Policy	\$3,121,116	\$3,329,287	\$3,076,583	\$2,162,018	\$525,342	(\$1,037,175)	(\$3,480,030)	(\$5,159,524)	(\$6,741,973)	(\$6,176,246)	(\$4,808,772)
COUNCIL POLICY	\$2,232,940	\$2,213,589	\$2,204,208	\$2,265,372	\$2,325,787	\$2,387,338	\$3,001,563	\$3,071,343	\$3,144,079	\$6,193,026	\$3,246,599

*RDA expires 2015 5% of Net Fixed Assets

\$550,000 Doubled DTP's Fixed Assets

DT PARKING RESERVES **(5% of Net Fixed Assets)**





P³ BUDGET SUBMITTAL FORM

Fiscal Year 2012
Budget Submittal



Date:

Department: Public Works
Program Name (#): Downtown Parking - 4315, 4316, 4317, 4319
Program Owner: Victor Garza, Parking/TMP Superintendent
Phone Number: 564-5656
Program Mission: Operate and maintain the City's parking facilities and on-street parking supply in order to maximize their use by customers and employees that shop and work in the Downtown Business District, thereby enhancing the economic vitality of the Downtown area.

MEASURABLE OBJECTIVES

1. Check 100% of parking lot equipment per approved preventative maintenance schedule to reduce the number of equipment breakdowns.

Performance Measure	Annual Target	QTR 1 Jul-Sep	QTR 2 Oct-Dec	QTR 3 Jan-Mar	QTR 4 Apr-Jun	Year to Date
Percent of preventative maintenance inspections done each day per the approved schedule	100%					
Status:	Is this objective new? NO If you replied "NO" above, what is the projected performance for the current fiscal year (FY 11)? 100% If available, what was the actual performance for FY 10? 100%					
Comments:						Objective Achieved <input type="checkbox"/>

2. Respond to 90% of all equipment malfunction calls within 15 minutes.

Performance Measure	Annual Target	QTR 1 Jul-Sep	QTR 2 Oct-Dec	QTR 3 Jan-Mar	QTR 4 Apr-Jun	Year to Date
Percent of responses to equipment breakdowns made within 15 minutes	90%					
Status:	Is this objective new? NO If you replied "NO" above, what is the projected performance for the current fiscal year (FY 11)? 95% If available, what was the actual performance for FY 10? 98%					
Comments:						Objective Achieved <input type="checkbox"/>

3. Ensure that 98.5% of all cash drawers are balanced at the end of each day.

Performance Measure	Annual Target	QTR 1 Jul-Sep	QTR 2 Oct-Dec	QTR 3 Jan-Mar	QTR 4 Apr-Jun	Year to Date
Percent of daily booth transactions completed and balanced successfully	98.5%					
Status:	Is this objective new? NO If you replied "NO" above, what is the projected performance for the current fiscal year (FY 11)? 98.5% If available, what was the actual performance for FY 10? 99%					
Comments:						Objective Achieved <input type="checkbox"/>

4. Perform regular cleaning of 100% Parking Program maintained public restrooms each day.						
Performance Measure	Annual Target	QTR 1 Jul-Sep	QTR 2 Oct-Dec	QTR 3 Jan-Mar	QTR 4 Apr-Jun	Year to Date
Percent of Parking maintained public restrooms cleaned each day per the approved schedule	100%					
Status:	Is this objective new? No If you replied "NO" above, what is the projected performance for the current fiscal year (FY 11)? 100% If available, what was the actual performance for FY 10? 100%					
Comments:						Objective Achieved <input type="checkbox"/>

5. Ensure that 100% of contractor maintained portable restrooms are kept cleaned and well supplied.						
Performance Measure	Annual Target	QTR 1 Jul-Sep	QTR 2 Oct-Dec	QTR 3 Jan-Mar	QTR 4 Apr-Jun	Year to Date
Percent of all portable restrooms checked by Parking staff each day per the approved schedule	100%					
Status:	Is this objective new? No If you replied "NO" above, what is the projected performance for the current fiscal year (FY 11)? 100% If available, what was the actual performance for FY 10? 100%					
Comments:						Objective Achieved <input type="checkbox"/>

6. Ensure that 100% of Parking garage elevators are maintained as per contract requirements						
Performance Measure	Annual Target	QTR 1 Jul-Sep	QTR 2 Oct-Dec	QTR 3 Jan-Mar	QTR 4 Apr-Jun	Year to Date
Percent of Parking garage elevators are maintained as per contract requirements	100%					
Status:	Is this objective new? YES If you replied "NO" above, what is the projected performance for the current fiscal year (FY 11)? 100%. If available, what was the actual performance for FY 10? 100%					
Comments:						Objective Achieved <input type="checkbox"/>

PROJECT OBJECTIVES

7. Conduct public outreach efforts to ensure that the Downtown merchants and the public are informed of construction projects, special events, promotions, improvements or changes made to the Parking Program						
Status:	Currently working with the Downtown merchants on the temporary directional signage for the Structural Upgrades Project for Lots 2, 9 and 10					
Comments:						Objective Achieved <input type="checkbox"/>

8. Begin gathering parking data in order to perform an analysis to determine whether and/or when an increase in Downtown Parking's hourly parking rates would be necessary.		
Status:	Currently tracking occupancy and financial data that will be used for the analysis to be performed in FY13	
Comments:		Objective Achieved <input type="checkbox"/>

OTHER PERFORMANCE MEASURES						
Performance Measure	Annual Projection	QTR 1 Jul-Sep	QTR 2 Oct-Dec	QTR 3 Jan-Mar	QTR 4 Apr-Jun	Year to Date
1. Vehicle transactions	4,300,000					
2. Number of maintenance calls	1,000					
3. Number of daily parking lot cleanings completed before 10:00 AM Monday thru Friday	5,054					
4. Percentage of paid transactions paid with a credit card.	20%					
5. Monthly Parking Permits issued each year.	500					
6. Commuter Lot Permits issued each year.	800					
5. Residential (RPP) Parking Permits issued each year.	3,100					

RECENT PROGRAM ACHIEVEMENT:

Working on seismic upgrades for three Downtown Parking garages. Significant public outreach efforts successfully alerted the public to the lot closures and signs provided directions to alternative parking.

Working with Finance and IS Staff, in November of 2010, installed equipment and hardware, and activated the software to enable the acceptance of Credit Cards as a means of payment upon exiting the Downtown Parking Lots.